

Delaware County Finance Authority (DCFA) Project Application

Date Application Completed by Applicant: _____

Date Received by the DCFA: _____

Instructions:

The following information must be submitted with this application before legislative action may be taken:

- Narrative history of existing businesses or proposed business
- Site plan or expansion plan (if available)
- Project description and projected budget of project
- Any other information that you feel will assist in the review of your project
- Please submit completed application and application fee to the Delaware County Finance Authority; 101 N. Sandusky Street, Delaware, OH 43015

A. Type of Assistance Desired *(If unknown, please leave blank. Please check all that apply.)*

____ PACE (Property Assessed Clean Energy) Program ____ Capital Lease/Sales Tax Waiver Program ____ Grant Program
____ Alternative Energy Zone Program ____ Tax-Exempt Bond Program ____ Other
____ Tax Increment Financing Bond Program ____ Special Assessment Bond Program

B. Applicant Company/User

Name of Company/User: _____
Name of Applicant *(if different)*: _____ Relationship to Company/User: _____
Company/User Street Address: _____
City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____
Phone: _____ Fax: _____ Email: _____
Federal Tax ID Number *(Company/User)*: _____ Federal Tax ID Number *(borrower, if different)*: _____

C. Existing Business Information

Business Type: _____ Principle Product/Service: _____
Date established: _____ Number of Employees: _____ Four Digit SIC #/NAICS Code: _____

D. Description of Proposed Project

Location: _____
Street Address: _____
City/Local Jurisdiction: _____
State: _____ Zip: _____ School District Code: _____ Local Taxing District: _____
Is this a relocation of an existing business? ____ Yes ____ No If yes, from where? _____

Note: A full-time employee is defined as one employee working a 40-hour workweek, year round.

How many jobs will be relocated to the County?	Full-time: _____	Part-time: _____
If located in the County, how many jobs will be retained?	Full-time: _____	Part-time: _____
How many new jobs will be created in the County?	Full-time: _____	Part-time: _____
How many new jobs will be created in the State? (3 year period)	Full-time: _____	Part-time: _____

What will be the total new payroll associated with the project? _____

Project Description *(This section may refer to attached information and should include any existing/past economic development incentives):*

Products/Services to be provided: _____

E. Project Budget

Project Costs:

Land	\$ _____	On-Site Improvements	\$ _____
Building	\$ _____	Off-Site Improvements	\$ _____
Tenant Improvements	\$ _____		
Other (<i>Break out if applicable</i>)	\$ _____		
Total Project Costs	\$ _____		

Project Funding:

Owner Equity	\$ _____	Requested Local Sources Funding	\$ _____
Other (<i>Break out if applicable</i>)	\$ _____		
Total Project Funding	\$ _____		

F. Principal Officers/Owners (*If they are required for the business to enter into legally binding agreements*)

Name: _____ Title: _____

Percent Ownership: _____ Address (*If different from the company*): _____

Name: _____ Title: _____

Percent Ownership: _____ Address (*If different from the company*): _____

G. Participating Lender(s) (*If applicable*)

Lending Organization: _____ Phone: _____

Lending Organization: _____ Phone: _____

Lending Organization: _____ Phone: _____

H. Time Frame

Project Start Date: _____ Requested Financing/Program Needed By: _____

End date: _____

I. Signage

Projects assisted by the Delaware County Finance Authority shall agree to allow DCFA signage to be placed at the Project site.

J. Fees

A non-refundable Application Fee of \$2,500.00 shall be submitted with this application. Other fees, such as Closing Fees and Legal Fees, shall be negotiated and defined in the subsequent Term Sheet to be executed by the Applicant and the DCFA at a later date.

K. Planning Services

As part of the services received by the Applicant through the partnership established by the project contained herein, the DCFA will provide planning and zoning consultant assistance and representation of the Applicant in all local zoning matters related to the project. Applicant hereby agrees to such representation by the DCFA.

K. Indemnification

The Applicant agrees to indemnify the DCFA for all costs and liability associated with the transaction.

Please note that this document likely constitutes a public document, therefore it and its contents would likely be subject to a public records request. This application does not serve as an agreement between the Delaware County Finance Authority and the Applicant. If the parties choose to enter into an Economic Development Agreement, the terms of the final agreement will govern and not information that is provided in this application; specifics regarding incentives, income thresholds and length of terms will be addressed in the final agreement. This application is subordinate to the final agreement. _____ (Please initial)

Printed Name of Applicant

Signature of Applicant

Date