

Delaware County Workforce Brochure

Program Submission Form

Organization Name: Ohio Department of Job & Family Services/OhioMeansJobs

Organization website: <https://jfs.ohio.gov/owd/WorkforceProf/OJT.stm>

Organization phone number: 740-833-2300

Contact Name: Carolyn Stout, OhioMeansJobs Delaware County Program Supervisor

Phone: 740-833-2313

Email: carolyn.stout@jfs.ohio.gov

Category where your program should be listed: High School/Career Tech

Name of your program: OhioMeansJobs Readiness Seal

<http://education.ohio.gov/getattachment/Topics/New-Skills-for-Youth/SuccessBound/OhioMeansJobs-Readiness-Seal/OhioMeansJobs-Readiness-Seal-Employers-HigherEd.pdf.aspx?lang=en-US>

<http://education.ohio.gov/getattachment/Topics/New-Skills-for-Youth/SuccessBound/OhioMeansJobs-Readiness-Seal/OhioMeansJobs-Post-Secondary-Supporter.pdf.aspx?lang=en-US>

Description of your program:

The OhioMeansJobs-Readiness Seal* is a formal designation a student can earn by demonstrating the professional skills that are required for success in the workplace. The student can earn the OhioMeansJobsReadiness Seal by asking three or more mentors to validate that the student demonstrated the professional skills valued by Ohio businesses. The OhioMeansJobs-Readiness Seal distinguishes students who are prepared to contribute to the workplace and their communities. To earn the OhioMeansJobs-Readiness Seal, each student must complete these steps:

1. Demonstrate proficiency** in each of 15 identified professional skills.
2. Using the OhioMeansJobs-Readiness Seal Form, record how he or she demonstrated each professional skill. A student is only required to document how he or she demonstrated each skill in one of three possible environments – school, work or community. But, the student cannot document all 15 skills in the same environment, for example, school. At least two environments must be reflected among the demonstrated skills.
3. Have each skill validated (confirmed) by at least one mentor. A mentor is an experienced advisor the student trusts. A minimum of three mentors must be involved in the overall validation process and sign the form. By signing the form, each mentor is recommending the student to a prospective employer or higher education provider.
4. The student is encouraged to secure letters of recommendation from his or her mentors. The s